

# Roles and Responsibilities

## DAY CAMP COUNSELLOR Promise Vancouver

### Focus Area

- Assistant to Program Directors
- Help facilitate and lead programs/camps, including training and care of children and youth
- Community outreach
- Development and fundraising

### Brief Description

Promise Vancouver is seeking a seasonal, full-time, experienced staff member to join our team. Our new team member will be a gifted communicator, authentic, caring, able to build relationships with wide-ranging demographics, and able to teach, with particular sensitivity to the needs of youth, young adults, and their families, particularly in under-resourced communities.

### Primary Areas of Responsibility

1. Assist in the development and implementation of summer programs and camps from July 2020 through August 2020.
2. Build meaningful relationships and connections with those in and around our neighbourhood who seek support and community in the city.
3. Leadership and oversight over children and youth, with attention to community-building and spiritual development through strong friendships.
4. Help direct and supervise *Day Camp Leaders*.
5. Member of fundraising team.

### Staff Responsibilities

1. Help shepherd, direct, and administer programs and camps aimed at serving young people and their families.
2. Mentor and develop children, youth, and *Day Camp Leaders*.
3. Participate as a member of the staff team in the care of the people and community Promise Vancouver serves.
4. Fundraising.
5. This position reports to the Executive Director and Program Directors

### The following words and phrases describe our new team member:

- Loves God and loves neighbours.
- Open to a life of prayer life.
- Aware of the complexities of contemporary urban life for young people and families
- Capable leader with the capacity to connect with diverse groups of people.
- Models and develops healthy relationship and accountability.
- Willing to 'reach out' and help others reach out to grow.
- Able to relate personally, culturally, and socially to young people and their families.

Please send CV and cover letter in confidence to [connect@promisevancouver.ca](mailto:connect@promisevancouver.ca).

Close date: **May 29, 2020.**